

Student Name: _____

Date of Birth: ____ / ____ / ____

Institution Name: _____

University Registrar Name: _____

VP/Dean/Director of Student Conduct: _____

Registrar Email and Phone: _____

ACADEMICS

Cumulative GPA: _____ on a _____ scale

This GPA is: weighted unweighted

The institution's passing mark is: _____

Date of Enrollment: from _____ to _____

Graduation or Anticipated Graduation Date: _____ (MM/DD/YYYY)

EVALUATION

Is/was the student in good standing? Yes No

Is/was the student eligible to return to your institution? Yes No

If you answered "no" to either or both questions, please attach a document to provide details.

Has the student ever been found responsible for a disciplinary violation at your school, whether related to academic misconduct or behavioral misconduct, that resulted in the student's probation, suspension, removal, dismissal, or expulsion from your institution?

Yes No School policy prevents response

To your knowledge, has the student ever been convicted of a misdemeanor, felony, or other crime?

Yes No School policy prevents response

Does the student have pending Code of Conduct and/or Honor Code charges at your institution?

Yes No School policy prevents response

If you answered "yes" to any of these questions, please attach a separate sheet of paper or use your written recommendation to give the approximate date of each incident and explain the circumstances.

I recommend this student: No Basis With Reservation Fairly Strongly
 Strongly Enthusiastically

University Registrar Signature: _____ Date: _____

VP/Dean/Director of Student Conduct Signature: _____ Date: _____

Please mail, fax, or scan and send this form and accompanying documents directly to:

Christopher Newport University—Office of the Registrar
ATTN: Transfer Enrollment
1 Avenue of the Arts
Newport News, VA 23606
Phone: 757-594-7155 Fax: 757-594-7711 Email: transfer@cnu.edu