

**Higher Education Emergency Relief Fund (HEERF)
Emergency Federal Grant Application**

Under the CARES Act, the U.S. Department of Education has provided funding to institutions of higher education to deliver emergency financial assistance to students impacted by the disruption of campus operations due to COVID-19.

Eligibility

These funds must be awarded to students who have incurred expenses directly related to the disruption of campus operations due to COVID-19 to include eligible expenses under a student's cost of attendance such as food, housing, course materials, technology, medical and child care expenses and must be issued in the form of grants to students.

Grant amounts will be determined on a case-by-case basis and may vary depending on factors such as expense type and demonstrated financial need as determined by the Free Application for Federal Student Aid (FAFSA).

Student Application Instructions

- Section A:** **Student Information** – Student name, Christopher Newport University Student ID #, and indicate if you have completed a 2019-20 FAFSA.
- Section B:** **Explanation of Expenses Incurred** – Emergency grant funds must be awarded for expenses directly related to the disruption of campus operations due to the COVID-19; this is different from a change in a financial need due to COVID-19, which could be a result of a loss of income rather than new expenses. Indicate expense type(s) and provide an explanation describing how each applicable expense was directly related to the disruption of campus operations rather than a typically incurred expense.
- Section C:** **Eligibility Certification** – Sign and date this form to certify that you acknowledge and agree to adhere to Christopher Newport University's Honor Code and that the information provided in this form is true and correct. Entering your name in the signature line will serve as an electronic signature.
- Submission:** Save your completed and signed application as an electronic, PDF document and submit to the Office of Financial Aid via email at finaid@cnu.edu. This application **MUST** be submitted using your CNU email account to be considered valid.

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Section A: Student Information

Student Name: _____ **Student ID:** _____

Have you submitted a 2019-20 Free Application for Federal Student Aid (FAFSA) to Christopher Newport University (school code 003706)?

Yes

No

Section B: Explanation of Expenses Incurred

Check the expense(s) below applicable to this request and list the amount of each expense incurred. Provide an explanation describing how each expense was directly related to the disruption of campus operations due to COVID-19 and not a typical expense that would have otherwise been incurred.

Food \$ _____	Explain
Housing \$ _____	Explain
Course Materials/ Technology \$ _____	Explain
Other \$ _____	Explain [Indicate expense type(s)]

Section C: Eligibility Certification

I understand that the HEERF Grant is a one-time emergency grant provided by the federal government to assist with expenses incurred as a result of the disruption of campus operations due to the COVID-19 pandemic.

I will use the funds for the purposes intended and meet all of the criteria below:

- I am enrolled in a degree or certificate program;
- I am a U.S. citizen or national, permanent resident, or other eligible noncitizen for the purposes of receiving Title IV aid;
- I am maintaining the Satisfactory Academic Progress (SAP) requirements;
- I do not owe an overpayment on Title IV grants or loans;
- I am not in default on a Title IV loan;
- I have a valid Social Security Number or Alien Registration Number;
- I have not fraudulently received Title IV loans;
- I have repaid Title IV loan amounts in excess of annual or aggregate limits if obtained inadvertently;
- I have registered with the Selective Service, if required;
- I do not have a federal or state conviction for drug possession or sale.
- I have a valid Social Security Number or Alien Registration Number

By signing this form, I certify that all of the information reported is complete and correct and that I will adhere to the Christopher Newport University Honor Code. I understand that the Office of Financial Aid may, at their discretion, request additional documentation to verify the validity of this request.

Student Signature: _____

Date: _____