



CHRISTOPHER NEWPORT UNIVERSITY
**OFFICE OF STUDENT RESEARCH
AND CREATIVE ACTIVITY**

Summer Scholars Student Expectations 2025

Be sure to review this document carefully with your faculty research mentor. Both you and your faculty research mentor need to sign/date the contract before submitting it to the Office of Student Research and Creative Activity (Library 230). The deadline to submit the contract is the Welcome Picnic for Summer Scholars on June 2, 2025. Student initials each line, and student and faculty mentor sign contract.

BEFORE

_____ I will complete any required training before the first day I begin research for the summer. If I am working with animal or human subjects, I also agree to complete the required CITI tutorials and will send the certificate of completion to orca@cnu.edu BEFORE the first day I begin research for the summer. *You are exempt if you have already taken this tutorial.

_____ I will not attend summer school, study abroad (for more than two weeks), have another full-time job or commit to other activities during the days/time I have committed to doing research.

_____ I will remain in contact with the Summer Scholars program via email and will check email at least once each day during the program.

DURING

_____ I will participate fully in 8 weeks of full-time (40 hours per week) research. I understand that these hours are an arrangement between me and my faculty research mentor and not the Office of Student Research and Creative Activity.

_____ I will honor all meetings I make with my faculty research mentor and agree to come to our meetings prepared to discuss my project.

_____ I will attend and participate fully in ORCA workshops as scheduled. I am aware that some of the workshops are required.

_____ I will attend the Summer Scholars Reception and Shirting Ceremony at the conclusion of the program (date TBA).

_____ I will remain in good communication with my faculty mentor at all times, responding to emails in a timely manner.

AFTER

_____ I will acknowledge my funding source on all of my presentations and publications.

_____ I will present my research at the Summer Scholars Family Weekend Symposium in September.

_____ If possible, I will present my research at the Summer Scholars Showcase in late-August.

By signing I, the student, understand that the Office of Student Research and Creative Activity will be archiving information about my experience as a way to identify and report best practices and to optimize the program. If I fail to meet my responsibilities as outlined above, I understand that my compensation may be delayed and/or that I may be disqualified or dismissed as a Summer Scholar.

Summer Scholar Signature: _____ Date_____

By signing I, the mentor, understand what is expected of my undergraduate researcher and commit to mentoring the Summer Scholar.

Faculty Mentor Signature: _____ Date_____